



---

Sheila Smalls

My vision and goal for SBCL is to continue to promote and increase participation in the club. Help to provide a safe and stimulating environment of friendly competition.

I do hereby pledge to fulfill the duties of the office of Secretary as prescribed below

1. Perform all duties assigned by the President and attend all SBCL meetings.
2. Keep on file for permanent record, account of all proceedings of meeting of SBCL
3. Compose all correspondence for SBCL and will notify the members of meetings by telephone or email. Minutes from SBCL meetings will be electronically disseminated to all members within seven days of each meeting.